

# EGERTON



# UNIVERSITY

## JOB VACANCIES

Egerton University was founded in 1939 as Egerton Farm School and was upgraded to an Agricultural College in 1950. In 1986, the Agricultural College became a Constituent College of the University of Nairobi. It was elevated to a University in 1987 through an Act of Parliament. Since its inception, the University has registered significant expansion in student numbers, academic programmes and physical facilities. Currently the University has a student population of over 20,000 and a staff number of over 1200, with two (2) campuses (Njoro Campus and Nakuru City Campus College).

Egerton University invites applications from suitably qualified and experienced individuals with excellent credentials to fill the following posts.

### OFFICE OF THE VICE CHANCELLOR

#### 1. Chief Procurement Officer Grade 15 (1 Post) EU/VC/2026/0601

The Chief Procurement Officer/ Procurement Officer shall direct and coordinate all aspects of the University's Procurement, Accounts Payable and University Services functions. He/ she will operationalize policies procedures and objectives of the University's procurement activities in accordance with the Public Procurement and Assets Disposal Act (2015) and PPAD Regulations (2020) and other applicable guidelines as provided by the law.

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Master's degree in Procurement and Supply Chain Management or related field.
- (ii) At least ten (10) years' relevant work experience in procurement and supply chain management, five (5) of which must be at senior levels.
- (iii) Certified Procurement and Supply Professional (CPSP-K) or its equivalent.
- (iv) Member of Kenya Institute of Supplies Management in good standing
- (v) A licensed procurement and supply chain management practitioner
- (vi) Computer literate and proficient in relevant software

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***'Transforming Lives Through Quality Education'***

**Egerton University is ISO 9001:2015 Certified**

## **Responsibilities**

- a) In-charge of the Procurement and Supplies Department
- b) Develop and implement the procurement plan in the University.
- c) Development of the Departmental annual budget and control
- d) Receive procurement requests and process them in line with the procurement plan
- e) Coordinate the tendering process in accordance with the Public Procurement and Asset Disposal Act (2015), and Regulations (2020).
- f) Maintain and update the database of suppliers
- g) Prepare notification of tender awards and contracts.
- h) Advise the University on procurement matters
- i) Advise on any other matter touching on procurement issues

## **Terms of service**

The successful candidate shall hold office on a contract period of **five (5) years** and may be eligible for reappointment for a further one term upon satisfactory performance and on mutual agreement

## **2. Chief Security Officer Grade 13 (1 Post) EU/VC/2026/0604**

The Chief Security Officer shall be the head of Security department responsible for developing, implementing and managing the University's overall security strategy

Applicant **MUST** have the following academic/professional qualifications and experience:

- (i) Masters in Security Studies, Criminology and Criminal Justice or a related discipline
- (ii) Minimum of ten (10) years in security management, law enforcement, police service or corporate security
- (iii) Proven leadership experience (at least 8 years in a senior security role)
- (iv) Experience in emergency response and crisis management
- (v) Experience in investigative reporting
- (vi) Experience in managing security teams and liaising with government agencies (National Police Service, National Intelligence Service).
- (vii) Knowledge of Kenyan security laws
- (viii) Ability to handle threats, disasters and workplace violence
- (ix) Knowledge of CCTV, access control systems, cybersecurity tools
- (x) Identify vulnerabilities and implement mitigation measures

## **Terms of Service**

The successful candidate shall hold office on a contract period of **three (3) years** renewable upon satisfactory performance and on mutual agreement.

## **DIVISION OF ADMINISTRATION, FINANCE AND PLANNING**

### **3. Registrar (Human Capital and Administration) Grade 15 (1 Post) EU/DVC/AFP/2026/0602**

The Registrar, Human Capital and Administration shall be the head of Human Capital and Administration department responsible for developing, implementing and managing the University's overall Human Resource strategy

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Earned PhD degree in Human Resource Management or related field
- (ii) CHRP-K or equivalent professional qualification.
- (iii) A licensed human resource practitioner
- (iv) Member of a relevant profession in good standing
- (v) Ten (10) years administrative experience, five (5) of which must be at senior levels.
- (vi) Computer literate.

#### **Job description**

- a) The head of the Human Capital & Administration Department
- b) Responsible for all human resource and administration matters of the University.
- c) Facilitate implementation of Human Resources policies in the University.
- d) Advise management on formulation and evaluation of human resource programmes policies and procedures.
- e) Coordinate recruitment, training and development, staff discipline, staff engagement/disengagement industrial relations and collective bargaining agreements.
- f) Provide advice to heads of Departments regarding manpower planning, job analysis, design, recruitment and selection of staff
- g) The Secretary to the University Management Board

#### **Terms of service**

The successful candidate shall hold office on a contract period of **five (5) years** and eligible for reappointment for another term upon satisfactory performance and on mutual agreement.

## **DEPARTMENT OF INFORMATION COMMUNICATION AND TECHNOLOGY**

### **4. System Developer Grade XI (3 Posts) EU/ARE/2026/0619**

Applicants **MUST** have the following academic/professional qualifications:

- (i) Bachelor's degree in Computer Science, Information Systems, Software Engineering, or related field from a recognized University

- (ii) Certification in Microsoft Dynamics 365 Business Central Development or other qualifications on Enterprise Application development
- (iii) Minimum of three (3) years of working experience
- (iv) Experience in integrating Business Central and Custom Applications

### **Responsibilities**

- a) Design, develop, and customize business applications and extensions, with a strong focus on Microsoft Dynamics 365 Business Central (BC) using AL language and Visual Studio Code
- b) Integrate Business Central and other developed applications with third-party systems.
- c) Partner with business analysts, functional consultants, project managers, and end-users to elicit and analyse complex business requirements
- d) Provide comprehensive post-deployment technical support, troubleshoot issues, debug code, and resolve system errors
- e) Create and maintain detailed technical documentation for developed solutions, customizations, workflows, and integrations.
- f) Continuously monitor, analyse, and optimise the performance of Business Central and other developed applications and integrations.

## **DIVISION OF ACADEMIC, RESEARCH AND EXTENSION**

### **OFFICE OF THE DEAN OF STUDENTS**

#### **5. Dean of Students Grade 15 (1 post)**

**EU/DVC/ARE/2026/0603**

The ideal candidate is expected to have a passion for student affairs, a deep commitment to academic excellence and a proven record of accomplishment of managing students' services in higher educational setting.

Applicants **MUST** have the following academic/professional qualifications:

- (i) An earned PhD degree from a recognized institution
- (ii) At least ten (10) years of experience in students' affairs or a related area, including leadership roles in student services, five (5) of which must be at senior levels.
- (iii) Strong interpersonal and communication skills with the ability to engage effectively with students, faculty and staff
- (iv) Experience in diversity, equity and inclusion in handling students' affairs

### **Duties and Responsibilities**

- (i) Facilitate communication between organs of management of the University and the students
- (ii) Manage student counseling and advisory services
- (iii) Enforce regulations governing the conduct and discipline of students
- (iv) Plan and organize student elections
- (v) Coordinate student financial assistance programmes
- (vi) Organize students recreational and sporting activities
- (vii) Liaise with the Director of Undergraduate studies and career services regarding career placement of students

### **Terms of service**

The successful candidate shall hold office on a contract period of **five (5) years** and eligible for reappointment upon satisfactory performance and on mutual agreement

### **6. University Chaplain Grade 12 (1Post) - EU/ARE/2026- 0605**

Applicants **MUST** have the following academic/professional qualifications:

- (i) PhD in Theology or Equivalent from recognized institution with 5 years' experience as University Chaplain or in a recognized Church
- (ii) A member from the mainstream protestant recognized denominations
- (iii) An Ordained Minister
- (iv) Computer Literate

### **Duties and Responsibilities**

- a) Assist University Chaplaincy fellows in their activities
- b) Conduct individual and group spiritual counseling sessions
- c) Assist in keeping accurate records of students' spiritual activities
- d) Assist in analysis of students' data on spiritual counseling for decision making
- e) Make professional spiritual referrals for specialized interventions
- f) Any other relevant duties as assigned

## **FACULTY OF ARTS AND SOCIAL SCIENCES**

### **DEPARTMENT OF LITERATURE, LANGUAGES AND LINGUISTICS**

### **7. Tutorial Fellow Grade XI (Library and Information Science) (1Post) EU/ARE/2026/0606**

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Master's degree in Library and Information Science degree specializing in Records and Archives Management from a recognized university
- (ii) Be registerable for a PhD or equivalent doctoral degree.
- (iii) Be registered with the relevant professional body

## **DEPARTMENT OF PEACE, SECURITY AND SOCIAL STUDIES**

### **8. Lecturer Grade 12 (Criminology) ( 1 post)                      EU/ARE/2026/0607**

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD in Criminology from an accredited or recognized university.
- (ii) Have at least three (3) years of teaching experience at the university level or research/industry experience.
- (iii) Have a minimum of twenty-four (24) publication points as a Lecturer or equivalent, of which at least sixteen (16)
- (iv) Be registered with the relevant professional body (where applicable).

### **9. Lecturer Grade 12 (Sociology) (1 post)                      EU/ARE/2026/0608**

Applicants **MUST** have the following academic/professional qualifications:

- (i) An earned PhD in Sociology in from an accredited or recognized university
- (ii) Have at least three (3) years of teaching experience at the university level or research/industry experience.
- (iii) Have a minimum of twenty-four (24) publication points as a Lecturer or equivalent, of which at least sixteen (16)
- (iv) Be registered with the relevant professional body (where applicable).

## **FACULTY OF HEALTH SCIENCES**

### **DEPARTMENT OF HUMAN ANATOMY**

### **10. Associate Professor Grade 14 (Human Anatomy) (1 Post) EU/ARE/2026/0609**

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Medicine or Master of Medicine with specialization in at least one of the following areas: Human Anatomy or any surgical discipline from a recognized University. The Master's degree shall have an equivalent in Fellowship Training recognized by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Senior Lecturer or Senior Researcher.
- (iii) Evidence of publications in scholarly journals
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Senior Lecturer
- (vi) Have registered with the relevant professional body.

**11. Senior Lecturer Grade 13 (Human Anatomy) (1 Post) EU/ARE/2026/0610**

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Master of Medicine with specialization in Human Anatomy from a University recognized. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya. PhD in Human Anatomy will be an added advantage
- (ii) At least three (3) years teaching experience at the university as a Lecturer or Senior Researcher or six (6) years research/industry experience.
- (iii) Evidence of publications in scholarly journals
- (iv) Have registered with the relevant professional body.

**12. Lecturer Grade 12 (Human Pathology) (1post) EU/ARE/2026/0611**

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Master of Medicine with specialization in Human Pathology from a recognized University. The Master's degree shall have an equivalent in Fellowship Training recognized by the Medical Council of Kenya. PhD in Human Pathology will be an added advantage
- (ii) Evidence of teaching experience at the university level or research/industry
- (iii) Evidence of publications in scholarly journals
- (iv) Be registered with a relevant professional body

## DEPARTMENT OF SURGERY

### 13. Senior Lecturer Grade 13 (ENT) (1post)

EU/ARE/2026/0612

Applicants **MUST** have the following academic/professional qualifications:

- (i) Master of Medicine (MMed) in Ear, Nose and Throat surgery from a recognized University or fellowship (COSESCA) in ENT. The Master's degree shall have an equivalent in Fellowship Training recognized by the Medical Council of Kenya. PhD in Medicine (ENT) will be an added advantage
- (ii) Have at least three (3) years of teaching experience at the University level as a Lecturer or six years research/clinical practice.
- (iii) Evidence of publications in scholarly journals
- (iv) Supervision of postgraduate students will be an added advantage
- (v) Be registered with a relevant professional body

### 14. Lecturer Grade 12 (Anesthesiologist) (1 Post)

EU/ARE/2026/0613

Applicants **MUST** have the following academic/professional qualifications:

- (i) Master of Medicine (MMed) in Anesthesiologist and Critical Care Medicine from a recognized University or fellowship (CANECSSAA) in Anesthesiology and Critical Care Medicine. PhD in Anesthesiology will be an added advantage
- (ii) Have a minimum of twenty four (24) research and publications points, of which at least sixteen (16) must be from refereed journal papers
- (iii) Be registered with a relevant professional body

## FACULTY OF ENGINEERING AND TECHNOLOGY

### DEPARTMENT OF AGRICULTURAL ENGINEERING

### 15. Technologist II Grade 7 (Farm Power and Machinery)

EU/ARE/2026/0614

Applicants **MUST** have the following academic/professional qualifications:

- (i) Diploma in Agricultural Engineering with specialization in Farm Power and Machinery or related field from a recognized Institution of higher learning
- (ii) Have at least (3) three years working experience in institution of higher learning or related industry
- (iii) Computer literate

**16. Technologist II Grade 7 (Survey, Soil and Water)**

**EU/ARE/2026/0615**

Applicants **MUST** have the following academic/professional qualifications:

- (i) Diploma in Agricultural Engineering with specialization in Survey, Soil and Water or related field from a recognized Institution of higher learning
- (ii) Have at least (3) three years working experience in institution of higher learning or related industry
- (iii) Computer literate

**17. Technologist II Grade 7 (Processing, Farm Structures)**

**EU/ARE/2026/0616**

Applicants **MUST** have the following academic/professional qualifications:

- (iv) Diploma in Agricultural Engineering with specialization in Processing, Farm Structures or related field from a recognized Institution of higher learning
- (v) Have at least (3) three years working experience in institution of higher learning or related industry
- (vi) Computer literate

**18. Technical Assistant I Grade 5 (Carpentry and Joinery) (1 Post) EU/ARE/2026/0617**

Applicants **MUST** have the following academic/professional qualifications:

- (i) Minimum of certificate in carpentry from a recognized Institution of learning
- (ii) Have at least (3) three years working experience in institution of higher learning or related industry
- (iii) Computer literate

**FACULTY OF VETERINARY MEDICINE & SURGERY**

**DEPARTMENT OF VETERINARY PATHOLOGY, MICROBIOLOGY**

**&PARASITOLOGY**

**19. Lecturer Grade 12(Veterinary Parasitology) (1 Post)**

**EU/ARE/2026/0618**

Applicants **MUST** have the following academic/professional qualifications:

- (i) Earned PhD in Veterinary Parasitology or related field from a recognized University
- (ii) At least three (3) years of teaching experience at the university level or research/industry experience.

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OR

- (iii) Master's degree in Veterinary Parasitology or related field from a recognized University
- (iv) Have a minimum of twenty -four (24) publication points as a Lecturer or equivalent, of which at least sixteen (16) from refereed journals.
- (v) Be registered with the Kenya Veterinary Board

#### **SALARY SCALE**

|   |   |  |
|---|---|--|
| <b>Chief Procurement Officer Grade 15</b> | - | <b>Kshs.224,631.00 – Kshs.345,816.00</b> |
| <b>Dean of Students Grade 15</b>          | - | <b>Kshs.224,631.00 – Kshs.345,816.00</b> |
| <b>Registrar (HCA) Grade 15</b>           | - | <b>Kshs.224,631.00 – Kshs.345,816.00</b> |
| <b>Associate Professor Grade 14</b>       | - | <b>Kshs.193,182.00 – Kshs.297,403.00</b> |
| <b>Senior Lecturer Grade 13</b>           | - | <b>Kshs.154,739.00 – Kshs.238,221.00</b> |
| <b>Chief Security Officer Grade 13</b>    | - | <b>Kshs.136,171.00 – Kshs.209,636.00</b> |
| <b>Lecturer Grade 12</b>                  | - | <b>Kshs.121,928.00 – Kshs.187,710.00</b> |
| <b>University Chaplain Grade 12</b>       | - | <b>Kshs.119,858.00 - Kshs.184,523.00</b> |
| <b>Tutorial Fellow Grade XI</b>           | - | <b>Kshs.107,872.00 – Kshs.166,072.00</b> |
| <b>System Developer Grade XI</b>          | - | <b>Kshs.96,006.00 – Kshs.147,805.00</b>  |
| <b>Technologist II Grade 7</b>            | - | <b>Kshs.42,858.00 – Kshs.65,986.00</b>   |
| <b>Technical Assistant I Grade 5</b>      | - | <b>Kshs.32,485.00 – Kshs. 50,014.00</b>  |

#### **APPLICATION PROCEDURE**

Qualified and interested applicants should apply as follows:

- (i) Grade 15 positions, applicants should submit their application letters and attach academic certificates, transcripts, professional qualifications and curriculum vitae detailing their work experience, current post, names and addresses of three (3) referees to the email address: [chair.fhrgp@egerton.ac.ke](mailto:chair.fhrgp@egerton.ac.ke) and copy to: [application.vc@egerton.ac.ke](mailto:application.vc@egerton.ac.ke)
- ii) For the other positions (grades 5-14), the applicants should apply through the recruitment portal <https://recruitment.egerton.ac.ke> and send a soft copy (running PDF file) of the application to [applications.afp@egerton.ac.ke](mailto:applications.afp@egerton.ac.ke)
  - a) All applications must be received not later than **Friday, 19<sup>th</sup> June, 2026**.
  - b) Shortlisted candidates will be required to comply with Chapter six (6) of the Constitution
  - c) Egerton University is an equal-opportunity employer. Women, marginalized and persons living with disabilities are encouraged to apply. Only shortlisted candidates will be contacted.

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**No physical application will be accepted.**

## **EGERTON UNIVERSITY INVESTMENT COMPANY**

Egerton University Investment Company is an equal opportunity employer involved in Hospitality and Agribusiness. The company manages a 2 Star 90 rooms hotel with conference facilities, Lord Egerton Caste and Resort with grounds for team building, weddings and Excursions. The Company also manages a mixed farm that spans over 2700 acres. The company is looking for self-motivated and experienced personnel to fill the following positions. The appointments will be on a two (2) year and a one (1) year contracts respectively based on performance. Successful candidates will be subjected to a three (3)-month probation period before confirmation.

### **ARC HOTEL**

#### **1. RESTAURANT MANAGER (1 Post)                      EUICO/MD/2026/0601**

Applicants **MUST** have the following academic/professional qualifications:

- (i) Must possess a degree in Hospitality Management from a recognized institution. A qualification in Culinary Arts will be an added advantage.
- (ii) Must be computer literate with knowledge of POS system management.
- (iii) Must have a minimum of three (3) years' experience in a busy hotel environment.

#### **Key Competencies**

Highly competent Restaurant Manager with strong leadership, customer service, staff supervision, inventory management, budgeting and problem-solving skills. Experienced in maintaining high food hygiene standards, managing restaurant operations efficiently, improving customer satisfaction and leading the team to achieve organizational goals.

#### **2. SECURITY GUARD (1 POSITION)                      EUICO/MD/2026/0602**

Applicants **MUST** have the following academic/professional qualifications:

- (i) Must have a minimum grade of D in KCSE. A Certificate in Criminology and Security Studies will be an added advantage.
- (ii) Must have a minimum of two (2) years' experience in security services.
- (iii) Must possess a valid Certificate of Good Conduct.

### **APPLICATION PROCEDURE**

Interested and qualified candidates should submit their applications together with updated Curriculum vitae indicating current remuneration, copies of academic and professional certificates, testimonials, and names and telephone contacts of three referees to:

**The Managing Director,  
Egerton University Investment Company.**

**Email: [euic@egerton.ac.ke](mailto:euic@egerton.ac.ke).**

Hard copy applications will not be accepted. Applications should be received on or before **Friday, 19<sup>th</sup> June, 2026**. Women, marginalized and persons living with disabilities are encouraged to apply.