



DECLARATION OF VACANCIES

Egerton University invites applications from suitably qualified and experienced individuals with excellent credentials to fill the following posts.

Egerton University was founded in 1939 as Egerton Farm School and was upgraded to an Agricultural College in 1950. In 1986, the Agricultural College became a constituent College of the University of Nairobi. It was elevated to a University in 1987 through an Act of Parliament.

Since its inception, the University has registered significant expansion in student numbers, academic programmes and physical facilities. Currently the University has a student population of over 16,000 and a staff number of 1,291 and consists of two (2) campuses. Njoro Main Campus and Nakuru Town Campus College.

OFFICE OF THE VICE CHANCELLOR

PROCUREMENT DEPARTMENT

1. Deputy Chief Procurement Officer Grade 14 (1 Post) - EU/VC/2024 - 0401

Summary

The Chief Procurement Officer/ Procurement Manager will direct and coordinate all aspects of the University's Procurement, Accounts Payable, and University Services functions. He/ she will operationalize policies, procedures, and objectives for the university's procurement activities in accordance with the Public Procurement and Asset Disposal Act (2015) and other applicable guidelines as per the law provided.

Responsibilities of the Head of Procurement Unit

- (i) Overseeing and facilitating the purchasing strategy,
- (ii) Planning and coordinating the activities of the Procurement Unit and managing the development and implementation of the procurement plan in the University
- (iii) Providing inputs for the preparation of the annual budget
- (iv) Receiving procurement requests from originating officers, ensuring that the proposed procurement is within the approved procurement plan, and that budgeted funds are available prior to commencement of the procurement proceedings.
- (v) Co-ordinating the preparation of specifications, terms of reference, short-lists or advertisements, and pre-qualification, tender or request for quotation documents, and where so required, submission of tender documentation for evaluation prior to issue

- (vi) Arranging the publication of advertisements and notices of contracts
- (vii) Co-ordinating the process of opening of tenders and quotations and ensuring the preparation of formal records of tender or quotation opening in accordance with the Public Procurement and Asset Disposal Act (2015), and Regulations (2020)
- (viii) Preparing submissions for approval of award by the Vice Chancellor in accordance with the Public Procurement and Asset Disposal Act (2015), and Regulations (2020).
- (ix) Maintaining and updating the database of suppliers
- (x) Negotiating with consultants, where necessary or other tenderers where expressly permitted, in the Public Procurement and Asset Disposal Act (2015), and Regulations (2020)
- (xi) Preparing notification of awards and contracts
- (xii) Preparing Contract Documents and Purchase Orders, in line with award decisions
- (xiii) Maintaining procurement records in accordance with Public Procurement and Asset Disposal Act (2015), and Regulations (2020)
- (xiv) Advising the University management on the following:
 - a. Reliability of suppliers based on past dealings with them
 - b. Ability of suppliers to provide credit to the University where necessary
 - c. Ability of suppliers to give warranties where applicable.
- (xv) Supervising teams of subordinate staff in purchasing, operations and logistics.

Qualification Requirements

- (i) Earned Bachelor's and Master's in Procurement and Supplies Management OR equivalent degrees from accredited institution(s)
- (ii) At least five (5) years' experience at senior procurement position directly related to the duties and responsibilities specified.
- (iii) A Member of Kenya Institute of Supplies Management
- (iv) Computer literate, especially MS Word and MS Excel skills

Knowledge, Skills and Abilities Required

- (i) Ability to negotiate contract terms with key suppliers to ensure value for money, quality standards and delivery terms with technical and operational input from stakeholders.
- (ii) Ability to prepare bids, requests for quotes, and proposals in compliance with GoK policies and requirements.
- (iii) Ability to manage contractual arrangements and obligations.
- (iv) Ability to assess and report on contract compliance and product/ service quality.
- (v) Ability to analyze purchasing requests/ orders for compliance with procurement procedures.
- (vi) Ability to forecast price and market trends to identify changes of balance in buyer supplier power.
- (vii) Ability to develop, implement and maintain a supplier relationship and evaluation process to measure effective supplier performance and compliance.
- (viii) Knowledge of accounts payable principles, procedures, and standards.
- (ix) Knowledge of budget preparation and fiscal management.
- (x) Skills in examining and re-engineering procurement operations and procedures, and formulating policy.
- (xi) Ability to supervise and train employees and foster a cooperative work environment.
- (xii) Working knowledge of contract law.

People Management

- (i) Provide leadership to the procurement section.
- (ii) Be a mentor and manage a team that delivers continuous improvement, added value and cost reductions.
- (iii) Set department objectives and monitor ongoing progress and performance of procurement activities
- (iv) Ensure that the procurement function operates in accordance with required health, safety and environmental policies and procedures to ensure the safety and wellbeing of staff and other stakeholders

Terms

The incumbent shall hold office on a contract period of **five (5) years** but may be eligible for reappointment for a further one term in accordance with terms and conditions of service as approved by the Council from time to time.

Notes on Application

- (i) Candidates should indicate two references of persons in the field/ profession who may be contacted by the Selection Committee for their recommendations.
- (ii) Applicants should state their current designation, salary and other benefits attached to those designations.
- (iii) The application letter must bear the reference code as shown in the advertisement.

The applicants are required to submit the following:

- a. Clearance from Kenya Revenue Authority
- b. Clearance from Higher Education Loans Board
- c. Clearance from the Ethics and Anti-Corruption Commission
- d. Clearance from Credit Reference Bureau
- e. Criminal Investigation Department (Certificate of Good Conduct)

Those who had applied earlier need not apply.

Applications should clearly be marked “**Application for the Position of Chief Procurement Officer**” and addressed to:

**The Vice Chancellor,
Egerton University,
Njoro Mau-Narok Road,
P. O. Box 536,
20115Egerton
Kenya**

LEGAL OFFICE

RE-ADVERTISEMENT

2. Senior Legal Officer Grade 13 (1 Post) EU/VC/2024-0302

Applicants **MUST** have the following academic/professional qualifications and requirements:

- i. A Master's degree in Public Law (LLM) or related field from a recognized University.
- ii. A Bachelor degree in Law (LLB) from a recognized University.
- iii. Post Graduate Diploma Kenya School of Law
- iv. Active membership Law Society of Kenya and in good standing
- v. Certified Public Secretary (K) in good standing
- vi. Advocate of the High Court of Kenya with a valid practicing certificate.
- vii. A minimum of ten (10) years of post-admission progressive relevant experience in busy law firm or public/commercial entity
- viii. At least three (3) years' experience in administrative law, employment law and litigation thereof, preferably in the Kenya Public Sector, at the level of Legal Officer.
- ix. Certificate of good conduct

Duties and Responsibilities

- i. Check for activities in the legislative environment that have an impact on the University's operations.
- ii. Prepare and draft amendments to legislations affecting the University.
- iii. Prepare the University's comments and feedback on proposed legislations.
- iv. Participate in public forums where legislations affecting the University are being discussed.
- v. Develop the annual compliance work plan that reflects the university's unique characteristics.
- vi. Regularly review the compliance plan in the context of the regulatory changes.
- vii. Prepare and present compliance reports to the Board and the management committee.
- viii. Liaise with the relevant regulators and government agencies on compliance issues affecting the University.
- ix. Coordinate internal compliance review and monitor the activities,
- x. Participate in negotiations, drafting and reviewing of commercial contracts and ensuring they are duly executed.
- xi. Draft legal opinions and maintain data base.
- xii. Conduct legal research and analysis on various areas of law.
- xiii. Conduct due diligence on conveyancing transactions and prepare /draft Leases in liaison with the University external lawyers.
- xiv. Ensure the University's transactions comply with corporate and industry laws and regulations.
- xv. Examine legal issues related to new products and services
- xvi. Handle litigation and disputes involving the University.
- xvii. Prosecute and defend legal cases on behalf of the University.

- xviii. Monitor compliance with court procedures and requirements to enhance timely, efficient and effective conclusion of disputes, prosecutions and disputes.
- xix. Liaise with external lawyers on court cases involving the University.
- xx. Provide legal opinions on issues affecting the University.
- xxi. Attend to all legal matters of the University including advising, vetting and drafting of legal agreements and contracts.
- xxii. Represent the University in courts (Superior and Subordinate Courts), tribunals, and before government agencies.
- xxiii. Conducting pre-trial briefings and site visits in order to be fully apprised of the matter and prepare the litigation strategy.
- xxiv. Communicate with colleagues, judicial officers, investigative agencies, licensing authorities and others in matters allocated to them.
- xxvi. Engage in amicable settlement of disputes and complaints and following up on their resolutions.
- xxvii. Oversee the work of support staff, under his/her docket to enable efficient delivery of services.
- xxviii. Provide guidance, advice, legal awareness and/or training and educational programs, to improve business understanding of related laws and regulatory requirements and contractual matters as may be required.
- xxix. Prepare reports and maintain the records of the University with respect to the department to enable monitoring and reporting to the management.
- xxx. Liaise with external lawyers on court cases and monitoring compliance with court procedures and requirements to enhance timely, efficient and effective conclusion of disputes, prosecutions and disputes.

Applications should clearly be marked “**Application for the Position of “(Senior Legal Officer)”**” and addressed to:

**All applications should be addressed to:
Vice Chancellor
Egerton University
P. O. Box 536-20115
EGERTON**

DIVISION OF ACADEMIC, RESEARCH AND EXTENSION

DIRECTORATE OF RESEARCH AND EXTENSION

RE-ADVERTISEMENT

3. Director (Research and Extension) (1 post) - EU/ARE/2024 – 0403

Egerton University is a public University which aspires to be a World Class University for the advancement of humanity. To strengthen its Research and Extension portfolio, the University wishes to recruit a suitable applicant to the position of Director, Research and Extension.

The successful candidate will be expected to play a leading role in the implementation of the envisaged transformation process, mainly in the research, extension and consultancy functions of the university.

Qualifications and Experience

- i. Be a Professor or Associate Professor of the University with at least eight (8) years of experience in a senior academic, research and management position or with proven experience in executive leadership position in an institution of comparable status or with proven experience in leading multidisciplinary and international research programmes.
- ii. Extensive experience in corporate leadership that will stimulate the realization of the University Vision.
- iii. Demonstrate experience in networking, fundraising and resource mobilization including harnessing research and development grants.
- iv. Ability and leadership skills to effectively coordinate the research, extension and consultancy functions in the University.
- v. Demonstrate evidence of outstanding grant raising and international networking.
- vi. Conversant with national laws and policies in education, research and innovation.
- vii. Demonstrate evidence of outstanding communication ability, coupled with excellent presentation skills within a complex work environment.
- viii. Demonstrate a high degree of a result-oriented performance characterized by foresight, strategic thinking, rapid growth and service delivery.
- ix. Proven experience in change management and transformation of ideas into value outputs.
 - x. Have a demonstrable experience in transformative and strategic leadership and developing strategic documents for the University management.
- xi. Be an accomplished scholar with proven track record in supervising and mentoring Master and PhD students.
- xii. Have a proven track record of research and publications in peer reviewed journals, monographs and books.
- xiii. Ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity.
- xiv. Must be of high ethical standards, integrity, accountability, professionalism, teamwork and stewardship, and comply with the requirements of Chapter Six of the Constitution.

Duties and Responsibilities

The Director (Research and Extension) will assist the Deputy Vice Chancellor (Academic Affairs and Research) in the day to day running of the Research, Extension and Consultancy functions of the University.

His/her responsibilities will include:

- i. Providing leadership, guidance, and direction in the division;
- ii. Developing, implementing and monitoring the strategic plan of the University
- iii. Developing and implementing research, extension and consultancy plans and policies, to ensure efficient performance and delivery of services in line with the University's strategic plan and performance contracting.
- iv. Mobilize and solicit financial support for research and community extension through fundraising activities from industry and donor organizations.
- v. Maintain collaboration and linkages with both local and international institutions of higher learning for academic research and innovation programmes

- vi. Coordinating the design, implementation, maintenance and development of appropriate policies, procedures and systems, activities stipulated in the performance contract.
- vii. Management of research, extension and consultancy services and production of extension education materials
- viii. Training and development of staff in research and project management.
- ix. Co-ordination of seminars, workshops, exhibitions, conferences and symposia.
- x. Ensuring that performance contract reports are submitted to the relevant authorities within the stipulated period.

Terms and Conditions of Service

The post of Director (Research and Extension) is a **five-year (5) contract** and is eligible for renewal once based on satisfactory performance. The position carries a competitive remuneration package, terms and benefits. The entry point will depend on qualifications and experience.

The successful candidate will be entitled to an attractive package which includes: basic salary, house allowance, medical cover as per the University medical scheme, leave allowance, official transport and gratuity payable at the end of the contract.

How to apply

All applicants should:

- i. Submit ten (10) copies of letters of application, certificates, testimonials and updated curriculum vitae to include full details of education and professional qualifications, experience, present salary and names, email, telephone and addresses of three referees.
- ii. Request their referees to forward reports on their suitability to the undersigned directly
- iii. Forward clearance certificates from the following Institutions
 - a) Higher Education Loans Board
 - b) Ethics and Anti-Corruption Commission
 - c) Kenya Revenue Authority
 - d) Criminal Investigations Department (Certificate of Good Conduct).
 - e) Credit Reference Bureau Certificate

Those who had applied earlier need not apply.

Applications should clearly be marked **“Application for the Position of Director (Research and Extension)”** and addressed to:

**The Vice Chancellor,
Egerton University,
Njoro Mau-Narok Road,
P. O. Box 536,
20115 Egerton
Kenya**

DIVISION OF ADMINISTRATION, FINANCE AND PLANNING

RE-ADVERTISEMENT

4. Registrar (Human Capital and Administration) – Grade 15 (1 Post) - EU/AFP/2024 - 0404

Job specification:

Applicants are required to:

- (i) Have earned PhD degree in Human Resource Management OR Public Administration OR Business Administration or a related field of expertise from a recognized university.
- (ii) Possess CPS (K), CHRP or relevant professional qualification.
- (iii) Be registered as a member of a recognized professional administration or management body.
- (iv) Have a minimum of **twelve (12) years** administrative experience, three (3) of which must be at Deputy Registrar level in a university or equivalent.
- (v) Be computer literate.

In addition, applicants should have outstanding professional competence in administration and management.

Job description

The Registrar, Administration shall:

- (i) Report to the Deputy Vice-Chancellor (Administration, Finance and Planning) and be responsible for all human resource and administration matters of the University.
- (ii) Be the head of Administration Department and responsible for efficient management of Human Resource and utilization of resources in the Department.
- (iii) Facilitate implementation of Human Resources policies in the University.
- (iv) Be the Secretary of the University Management Board (UMB) responsible to the Vice Chancellor.
- (v) Advise top management on formulation and evaluation of human resource programmes, policies and procedures.
- (vi) Coordinate training and development programmes of staff in the University and ensuring their implementation.
- (vii) Provide secretariat services to Standing Committees of Council and UMB Sub-committees.
- (viii) Prepare management briefs to the Vice-Chancellor on policy and management matters.
- (ix) Coordinate implementation and management of human resource policies in matters related but not limited to recruitment, training, discipline, industrial relations, registries and records, terms and conditions of service, schemes of service and collective bargaining agreements.
- (x) Provide advice to heads of Departments regarding manpower planning, job analysis, design, recruitment and selection of staff.

- (xi) Ensure processing of staff engagement/disengagement is done in accordance with the approved policies.
- (xii) Coordinate all administration functions in the University including performance contracting, ISO, staff performance appraisal and Human Resources Information Systems.
- (xiii) Ensure proper health and safety working conditions as provided for in applicable laws.
- (xiv) Perform any other duties assigned by the Deputy Vice-Chancellor (APD) from time to time or any other officer authorized by the Vice-Chancellor.

Terms of service

The incumbent shall hold office on a contract period of **five (5) years** but may be eligible for reappointment for a further one term subject to satisfactory performance in accordance with terms and conditions of service as approved by the Council from time to time.

Knowledge, Skills and Abilities Required

- (i) Strong interpersonal and communication skills
- (ii) Ability to work effectively with a wide range of stakeholders in a diverse community.
- (iii) Knowledge of contracting processes and associated national laws and other regulations.
- (iv) Skills in writing board papers and briefs.
- (v) Have outstanding professional competence in Administration and Management

Notes on Application

- (i) Candidates should indicate two references of persons in the field/ profession who may be contacted by the Selection Committee for their recommendations.
- (ii) Applicants should state their current designation, salary and other benefits attached to those designations.
- (iii) The application letter must bear the reference code as shown in the advertisement.

The applicants are required to submit the following:

- a. Clearance from Kenya Revenue Authority
- b. Clearance from Higher Education Loans Board
- c. Clearance from the Ethics and Anti-Corruption Commission
- d. Clearance from Credit Reference Bureau
- e. Criminal Investigation Department (Certificate of Good Conduct)

Those who had applied earlier need not apply.

APPLICATION PROCEDURE

More information on the posts and mode of application can found on the University **website:** <http://www.egerton.ac.ke>.

Application letters together with ten (10) copies each of academic certificates, transcripts, certified copies of the current pay slip, professional qualifications, copy of a valid certificate of Good Conduct and a curriculum vitae detailing experience, current post, salary, and other financial benefits. Names and addresses of three (3) referees, one of whom should be your current supervisor/ employer quoting the reference number on the envelope should be addressed to:-

**The Vice Chancellor,
Egerton University,
Njoro Mau-Narok Road,
P. O. Box 536,
20115Egerton
Kenya**

DIVISION OF ADMINISTRATION, FINANCE & PLANNING

5. Transport Officer Grade 12 (1 Post) EU/DVC/AFP/2024-0405

Applicants **MUST** have the following academic/professional qualifications and requirements:

- i. Bachelor's degree in the following areas: Logistics, Fleet Management,
- ii. At least three (3) years' relevant experience as Assistant Transport Officer grade 11 or its equivalent with relevant experience in Fleet Management.
- iii. A Master's degree in the relevant field is an added advantage
- iv. A valid AA (Kenya) driving license for all classes.
- v. Defensive driving certificate from National Youth Service (NYS) of Kenya or its equivalent qualification from a recognized institution;
- vi. Possess an occupational Trade Test I for Drivers and Certificate in Institutional Driving
- vii. Must be computer literate with experience in using relevant Fleet Management software
- viii. Certificate of Good conduct

Duties and Responsibilities

- i. Overall Management of the Transport Department of the University
- ii. Diagnosing mechanical problems of university vehicles and advising on repairs required
- iii. Maintaining all motor vehicles in serviceable condition and facilitating minor repairs;
- iv. Maintenance of all vehicle records, correct entries and update on vehicle logbooks, other office documentation and status of licenses and insurance policies;
- v. Renewal of motor vehicle Insurance covers and other road licenses;
- vi. Maintenance and enforcement of service schedules for all the vehicles in the University
- vii. Participate in development and implementation of the annual Transport operations, maintenance plan and drivers leave plans;
- viii. Reconciliation of motor vehicle work tickets and the tracking system; supervise vehicle online tracking, monitor vehicle movement and trace violations with possible corrective action;
- ix. Fuel and mileage monitoring to identify areas of high and low fuel efficiency for targeted action;
- x. Reporting of vehicle accidents and mishandling by all authorized drivers;
- xi. Maximization and efficient use of the outsourced transport for logistical operations;
- xii. Ensure all vehicle cleaning vouchers issued are recorded in the motor vehicles cleaning vouchers register for all vehicles cleaned;
- xiii. Supervision of all University drivers; workforce development, coaching and discipline management;
- xiv. Annual appraisal of drivers;
- xv. Vehicle inspection and handover by drivers before they proceed on leave or any trip; and
- xvi. Submission of quarterly and annual reports on the management of Egerton University transport system.

DIVISION OF ACADEMIC, RESEARCH AND EXTENSION

FACULTY OF ENGINEERING AND TECHNOLOGY

DEPARTMENT OF ELECTRICAL AND CONTROL ENGINEERING

6. Lecturer Grade 12 (Electrical Communication Engineering)(1 Post) EU/ARE/0406

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have an earned Ph.D in Electrical Engineering or related field from a recognized academic institution.
 - (ii) Must be specialized in Electrical Communication Engineering.
 - (iii) Must be registered or registrable with the relevant professional body
- OR**
- (i) Must have Master's Degree in Electrical Engineering or related fields from a recognized academic institution
 - (ii) Must have at least three (3) years teaching experience at university level after obtaining a Masters degree.
 - (iv) Must be specialized in Electrical Communication Engineering.
 - (v) Must have at least two (2) publications in referred journals
 - (vi) Must be registered or registrable with the relevant professional body
 - (vii) Certificate of Good Conduct.

7. Lecturer Grade 12 (Electrical Control Engineering) (1 Post) EU/ARE/0407

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have an earned Ph.D in Electrical Engineering or related field from a recognized academic institution.
 - (ii) Must be specialized in Electrical Control Engineering.
 - (iii) Must be registered or registrable with the relevant professional body
- OR**
- (iii) Must have Master's Degree in Electrical Engineering or related fields from a recognized academic institution
 - (iv) Must have at least three (3) years teaching experience at university level after obtaining a Masters degree.
 - (iv) Must be specialized in Electrical Control Engineering.
 - (v) Must have at least two (2) publications in referred journals
 - (vi) Must be registered or registrable with the relevant professional body

- (vii) Certificate of Good Conduct

FACULTY OF SCIENCE

DEPARTMENT OF PHYSICS

8. Tutorial Fellow Grade XI (Computational Physics) (1 Post) EU/ARE/0408

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have a Masters degree in Computational Physics
- (ii) Must have registered for a PhD in Computational Physics
- (iii) Must have some knowledge in working in a Computational Physics laboratory
- (iv) Must have at least one Computational Physics publication in a peer reviewed journal.
- (v) Must be a member of the African School on Electronic Structure Methods and Applications (ASESMA).
- (vi) Must have worked with advanced computing systems - Centre for High Performance Computing for at least THREE years
- (vii) Certificate of good conduct.

FACULTY OF HEALTH SCIENCES

DEPARTMENT OF MEDICAL PHYSIOLOGY

9. Associate Professor Grade 14 (Human Anatomy) (1 Post) EU/ARE/0409

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Medicine **or** Master of Medicine with specialization in at least one of the following areas: Human Anatomy OR any Surgical Discipline from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Senior Lecturer or Senior Researcher.
- (iii) Have a minimum of forty-eight (48) publication points as a Senior Lecturer or equivalent, of which at least thirty-two (32) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Senior Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct.

10. Senior Lecturer Grade 13 (Human Anatomy) (1 post) EU/ARE/0410

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Medicine **or** Master of Medicine with specialization in at least one of the following areas: Human Anatomy OR any Surgical Discipline from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Lecturer or Senior Researcher or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct

DEPARTMENT OF REPRODUCTIVE HEALTH

11. Associate Professor Grade 14 (Obstetrics & Gynaecology) (1 Post) EU/ARE/0411

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Obstetrics and Gynaecology **or** Master of Medicine with specialization in Obstetrics and Gynaecology from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Senior Lecturer or Senior Researcher.
- (iii) Have a minimum of forty-eight (48) publication points as a Senior Lecturer or equivalent, of which at least thirty-two (32) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Senior Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct.

12. Senior Lecturer Grade 13 (Obstetrics & Gynaecology) (1 Post) EU/ARE/0412

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Obstetrics and Gynaecology **or** Master of Medicine with specialization in Obstetrics and Gynaecology from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) Have at least three (3) years of teaching experience at the university level as a Lecturer or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Lecturer

- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct

DEPARTMENT OF INTERNAL MEDICINE

13. Associate Professor Grade 14 (Medicine) (1 Post) EU/ARE/0413

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Medicine **or** Master of Medicine from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Senior Lecturer or Senior Researcher.
- (iii) Have a minimum of forty-eight (48) publication points as a Senior Lecturer or equivalent, of which at least thirty-two (32) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Senior Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct

14. Senior Lecturer Grade 13(Medicine) (1 Post) EU/ARE/0414

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Medicine **or** Master of Medicine from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) Have at least three (3) years of teaching experience at the university level as a Lecturer or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct.

DEPARTMENT OF PEADEATRICS AND CHILD HEALTH

15. Associate Professor Grade 14 (Paediatrics & Child Health) (1 Post) EU/ARE/0415

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Be a holder of an earned PhD degree in Paediatrics or equivalent from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Senior Lecturer or Senior Researcher.
- (iii) Have a minimum of forty-eight (48) publication points as a Senior Lecturer or equivalent, of which at least thirty-two (32) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Senior Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct

16. Senior Lecturer Grade 13 (Paediatrics & Child Health) (1 Post) EU/ARE/0416

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree **or** Master of Medicine in Paediatrics or equivalent from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) Have at least three (3) years of teaching experience at the university level as a Lecturer or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct

DEPARTMENT OF SURGERY

17. Associate Professor Grade 14 (Surgery)(1 Post) EU/ARE/0417

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in surgery or its equivalent **or** Master of Medicine in surgery from a University recognized in Kenya, with specializations in anaesthesiology/ critical care and ENT. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) At least three (3) years teaching experience at the university as a Senior Lecturer or Senior Researcher.
- (iii) Have a minimum of forty-eight (48) publication points as a Senior Lecturer or equivalent, of which at least thirty-two (32) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Senior Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate of good conduct.

DEPARTMENT OF HUMAN PATHOLOGY

18. Senior Lecturer Grade 13 (Human Pathology) (1post) EU/ARE/0418

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD degree in Medicine **or** Master of Medicine in human pathology from a University recognized in Kenya. The Master's degree shall have an equivalent in Fellowship Training recognised by the Medical Council of Kenya.
- (ii) Have at least three (3) years of teaching experience at the university level as a Lecturer or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.
- (iv) Supervision of post-graduate students will be an added advantage.
- (v) Have attracted research or development funds as a Lecturer
- (vi) Have registered with the relevant professional body.
- (vii) Certificate good conduct.

FACULTY OF VETERINARY MEDICINE AND SURGERY

DEPARTMENT OF VETERINARY ANATOMY AND PHYSIOLOGY

19. Senior Lecturer Grade 13 (Veterinary Anatomy) (1 Post) EU/ARE/0419

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned Ph.D. or Master's in Veterinary Medicine degree with specialization in Veterinary Anatomy.
- (ii) Have at least three (3) years of teaching experience at the university level as a Lecturer or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.
- (iv) Have supervised at least three (3) post-graduate students to completion as a Lecturer.
- (v) Be registered with the relevant professional body.
- (vi) Certificate of good conduct.

20. Lecturer Grade 12 (Veterinary Anatomy) (1 Post) EU/ARE/0420

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Be a holder of an earned Ph.D. or a Master's in Veterinary Medicine degree with specialization in Veterinary Anatomy.
- (ii) Have at least three (3) years teaching experience at university level or in research or in industry.
- (iii) Have a minimum of 24 research and publications points, of which at least sixteen (16) must be from refereed journal papers.
- (iv) Be registered with the relevant professional body.
- (v) Certificate of good conduct

DEPARTMENT OF VETERINARY PATHOLOGY, MICROBIOLOGY & PARASITOLOGY

21. Technologist I Grade 8 (Pathology) (1 post) EU/ARE/0421

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have Higher Diploma in Medical Laboratory Technology or any relevant field from a recognized institution of higher learning.
- (ii) Must be registered by the relevant professional body.
- (iii) Computer literate
- (iv) Work experience in the field of veterinary pathology will be an added advantage.
- (v) Certificate of good conduct

DEPARTMENT OF VETERINARY PUBLIC HEALTH, PHARMACOLOGY AND TOXICOLOGY

22. Technologist I Grade 8 (Pharmacology and Toxicology) (1 post) EU/ARE/0422

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have Bachelor's degree or a Higher Diploma in the field of either Pharmacy, Pharmacology and Toxicology or Biochemistry from a recognized institution
- (ii) Must be computer literate in data analysis using excel and R programming
- (iii) Must be a paid up member of a paraveterinary association.
- (iv) Must be up to date in the Kenya Veterinary Board Register
- (v) Certificate of good conduct

FACULTY OF LAW

23. Senior Lecturer Grade 13 (Public Law) (1 post) EU/ARE/0423

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned Ph.D. in law with specialization in Public Law.
- (ii) Have at least three (3) years of teaching experience at the university level as a Lecturer or six (6) years research/industry experience.
- (iii) Have a minimum of thirty-two (32) publication points as a Lecturer or equivalent, of which at least twenty-four (24) must be from refereed scholarly journals.

- (iv) Have supervised at least three (3) post-graduate students to completion as a Lecturer.
- (v) Be registered with the relevant professional body.
- (vi) Certificate of good conduct.

INSTITUTE OF WOMEN, GENDER AND DEVELOPMENT STUDIES

24. Lecturer Grade 12 (Gender & Development Studies) (1 Post) EU/ARE/0424

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) An earned PhD in Gender and Development Studies or related field from an accredited and recognized University.
- (ii) Registered or Registrable with a relevant professional body(where applicable)

OR

- (i) Must have a Master’s Degree in Gender and Development Studies or related field from a recognized and accredited University.
- (ii) Must have at least three (3) in accredited and recognized university
- (iii) Minimum of 24 publication points with at least (16) from referred journals
- (iv) Must have registered for PhD in Gender and Development Studies.
- (v) Certificate of good conduct

FACULTY OF AGRICULTURE

DEPARTMENT OF CROPS, HORTICULTURE & SOILS

25. Technologist II Grade 7 (Horticulture (Pomology) (1 post) EU/ARE/0425

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have a Diploma in Horticulture with specialization in Pomology from a recognized institution of higher learning.
- (ii) Computer literate
- (iii) Work experience in the field of Horticulture will be an added advantage.
- (iv) Certificate of good conduct

DEPARTMENT OF ANIMAL SCIENCE

26. Technologist II Grade 7 (1 Post) EU/ARE/0426

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (i) Must have a Higher National Diploma in Lab Technology

- (ii) Computer literate
- (iii) Certificate of good conduct.

FACULTY OF ENVIRONMENT AND RESOURCE DEVELOPMENT

DEPARTMENT OF GEOGRAPHY

27. Lecturer Grade 12 (GIS & Remote Sensing) (1 Post) EU/ARE/0427

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (iii) An earned PhD in Geographic Information Systems (GIS) and Remote Sensing or related field from an accredited and recognized University.
 - (iv) Registered or Registrable with a relevant professional body(where applicable)
- OR**
- (vi) Must have a Master’s Degree in Geographic Information Systems (GIS) and Remote Sensing or related field from a recognized and accredited University.
 - (vii) Must have at least three (3) in accredited and recognized university
 - (viii) Minimum of 24 publication points with at least (16) from referred journals
 - (ix) Must have registered for PhD in the relevant field
 - (x) Certificate of good conduct

28. Lecturer Grade 12 (Geomorphology/Hydrology/Climatology) (1 Post) EU/ARE/0428

Applicants **MUST** have the following academic/professional qualifications and requirements:

- (v) An earned PhD in Geomorphology/Hydrology/Climatology or related field from an accredited and recognized University.
 - (vi) Registered or Registrable with a relevant professional body(where applicable)
- OR**
- (xi) Must have a Master’s Degree in Geomorphology/Hydrology/Climatology or related field from a recognized and accredited University.
 - (xii) Must have at least three (3) in accredited and recognized university
 - (xiii) Minimum of 24 publication points with at least (16) from referred journals
 - (xiv) Must have registered for PhD in the relevant field
 - (xv) Certificate of good conduct

SALARY SCALE

Deputy Chief Procurement Officer Grade 14	-	Kshs.162,303.00 to Kshs.228,848.00
Director (Research & Extension Grade 15	-	Kshs.209,694.00 to Kshs.283,087.00
Registrar (Human Capital & Administration) Grade 15	-	Kshs.209,694.00 to Kshs.283,087.00
Associate Professor Grade 14	-	Kshs.180,337.00 to Kshs.250,668.00
Senior Lecturer Grade 13	-	Kshs.144,450.00 to Kshs.206,563.00
Senior Legal Officer Grade 13	-	Kshs.127,116.00 to Kshs.1843,18.00
Lecturer Grade 12	-	Kshs.110,591.00 to Kshs.160,357.00
Transport Officer Grade 12	-	Kshs.108,714.00 to Kshs.155,461.00
Tutorial Fellow Grade XI	-	Kshs.97,842.00 to Kshs.139,915.00
Technologist I Grade 8	-	Kshs.43,193.00 to Kshs.60,470.00
Technologist II Grade 7	-	Kshs.38,873.00 to Kshs.54,423.00

APPLICATION PROCEDURE

Information about the posts and mode of application can be found on the University website: <http://www.egerton.ac.ke>. Two (2) copies of application letter giving full details of age, marital status, academic certificates, transcripts, certified copies of the current payslip, curriculum vitae and professional qualification, experience, current post, salary and other financial benefits and any other relevant testimonials. Include names and addresses of three (3) referees, one of whom should be your present or previous employer. Quote the job reference number on the envelop so as to reach him not later than **Friday, 19th April, 2024**. Only shortlisted candidates will be contacted. **Women and persons with disability are encouraged to apply.** Egerton University is an equal employer.

**The Deputy Vice Chancellor
Administration, Planning and Development
Egerton University
P. O. Box 536 – 20115
Egerton**

CANVASSING WILL LEAD TO AUTOMATIC DISQUALIFICATION

Duties and Responsibilities of Associate Professors

Responsible to the Chair of Department, an Associate Professor shall have the following specific responsibilities:

- (i) Provide academic leadership to the academic staff in the Department.
- (ii) Participate in teaching both undergraduate and postgraduate students, carry out research in the area of specialisation, and provide consultancy services to the community.
- (iii) Participate in planning, development and evaluation of curricula in the Department/Faculty.
- (iv) Participate in planning, development and implementation of educational activities.
- (v) Supervise postgraduate and undergraduate students in research and other educational activities.
- (vi) Establish inter-institutional linkages.
- (vii) Initiate, plan and implement research and/or development activities, e.g. short courses in the Department.
- (viii) Participate in planning and development of Department/Faculty plans.
- (ix) Attract research or development funds.
- (x) Attend and contribute in conferences, seminars, workshops, meetings etc., in the relevant fields.
- (xi) Provide direction and guidance on new areas of study to both faculty staff and students interested in such areas.
- (xii) Plan and develop educational learning/teaching materials in area of specialisation.
- (xiii) Initiate, plan and coordinate capacity building programmes for the improvement of the University in the area of research, training and consultancy.
- (xiv) Participate in the departmental meetings and other activities for effective and efficient management of the Department and Faculty.
- (xv) Perform any other duties as may be assigned or delegated by the Chair of Department or Chief Officers of the University in accordance with the University Act.

Duties and Responsibilities for Senior Lecturer

Responsible to the Chair of Department, a Senior Lecturer shall have the following specific responsibilities:

- (i) Teach and mentor both undergraduate and post graduate students.
- (ii) Articulate the mission and vision of the University and the Department.
- (iii) Initiate, plan and conduct research.
- (iv) Develop teaching and learning materials.
- (v) Supervise postgraduate students in research activities.
- (vi) Participate in development and preparation of Department and Faculty development plans.
- (vii) Organise and supervising educational activities for undergraduate students.
- (viii) Attend and participate in seminars, workshops, conferences etc. in relevant fields.
- (ix) Participate in administrative, academic and consultancy activities in the Department and other organisations.
- (x) Participate in the planning, development, implementation and evaluation of curricula in the Department.
- (xi) Participate in departmental meetings and other activities for effective and efficient management of the Department and Faculty.
- (xii) May be assigned or delegated other duties and responsibilities by the Chief Officers of the University, Dean of Faculty or Chair of Department as deemed necessary.

Duties and Responsibilities for Lecturer

Responsible to the Chair of Department, a lecturer shall have the following specific responsibilities:

- (i) Teach and mentor both undergraduate and post graduate students.
- (ii) Articulate the mission and vision of the University and the Department.
- (iii) Initiate, plan and conduct research.
- (iv) Develop teaching and learning materials.
- (v) Supervise postgraduate students in research activities.
- (vi) Participate in development and preparation of Department and Faculty development plans.
- (vii) Organise and supervise educational activities for undergraduate students.
- (viii) Attend and participate in seminars, workshops, conferences etc. in relevant fields.
- (ix) Participate in administrative, academic and consultancy activities in the Department and other organisations.
- (x) Participate in the planning, development, implementation and evaluation of curricula in the Department.
- (xi) Participate in departmental meetings and other activities for effective and efficient management of the Department and Faculty;
- (xii) May be assigned or delegated other duties and responsibilities by the Chief Officers of the University, the Dean of Faculty, and the Chair of Department, as deemed necessary.